

School Council of Dr. Roy Wilson Learning Centre

Meeting Minutes for Wednesday October 5, 2016

Attendance: Bob Burgess, Erin Greggains, Stephanie Williams, Troy Bartman, Corey Sadlemyer, Lisa Perich, Glen Carolan, Erin Borshowa (Gr.8), Chad Kletzel (Gr.8), Josh Roflik (Gr.8), Stephen Doctor (Gr.8), Alexis Routly, Nicole Liboiron

Call to Order: Bob Burgess called the meeting to order at 8pm

Motion entered by Stephanie Williams to adopt September 2016's minutes.

Seconded by Lisa Perich

All in Favour - Motion Passed

1. Principal's Report - Corey Sadlemyer
 - a. Picture retake day is October 20th, 2016
 - b. WE Day later in October. We have 21 students attending this year.
 - c. Halloween is on Monday October 31st this year.
 - d. Looking forward:
 - i. Report cards go home November 14th
 - ii. Student Led Conferences run November 16 & 17
2. Vice Principal's Report - Troy Bartman
 - a. Looking for Parent Council support for the project with Editing Luke
 - b. Last year the school received an anonymous \$20,000 donation with the stipulation it goes towards the art. It was put towards hiring an Artist in Residence; Editing Luke
 - i. Luke documented life in our school for one year and now has enough footage to produce several episodes
 - c. \$8-10,000 is required to complete the project
 - i. We have applied to SD76 for a \$10,000 grant but they require a good show of faith that Parent Council is on board
 - ii. Requesting \$1000 from Parent Council
 - d. Motion entered by Lisa Perich to contribute \$1000 from PC towards the project
 - i. Seconded by Stephanie Williams
 - ii. All in Favour - Motion Passed
3. Teacher's Report - Grade 8
 - a. Good start to the year!!

- b. Moving forward with several projects that are DYI in the CTF (Career & Technology Foundations) classes
 - c. Focus is on settling into routines and building relationships with the students
 - i. There is a big focus on making them feel connected and comfortable
 - d. Progress has begun on the electronic portfolios
 - e. The teachers are looking to do cross curricular projects this year that include parts from both STEM (Science Technology Engineering & Mathematics) and Humanities (Social Studies & Language Arts)
 - f. Grades 7/8 will be attending a performance at the Esplanade on November 17
4. Treasurer's Report - Stephanie & Lisa on behalf of Derek
- a. Please see attached report provided by Derek
 - b. Raffle Trust account is now full, so remaining tickets sold, the money will go into the Raffle Proceeds account
 - c. Motion to accept Treasurer's Report by Lisa Perich
 - i. Seconded by Stephanie Williams
 - ii. All in Favour - Motion Passed
5. Committee Reports
- a. Hot Lunch - Lisa Perich
 - i. Trying out new ways to speed up the lines when serving hot lunch
 - 1. Currently pre-packing kindergarten to grade 2 and delivering to classrooms
 - ii. Online orders are working amazing now!!! Make it much easier for us as there is less to count.
 - b. Fundraising - Stephanie Williams
 - i. AdMazing Coupon books and Magazine sales are way down when compared to last year
 - ii. The raffle is at the point of no return now. We need to really push the remaining ticket sales!!
 - 1. All tickets sold from now until the end are 100% pure profit for the school.
 - c. Special Events - Stephanie, Lisa & Alexis
 - i. Need to hold a meeting in November to start planning Winter Wonderland
 - ii. Need to also hold a meeting in November to begin planning year end activities for grade 9's
 - d. Playground - Alexis Routly

- i. Waiting on delivery. It's been approximately 3 weeks since we sent in the first cheque so delivery should be hopefully happening in the next 2-5 weeks.
- ii. Troy Bartman
 - 1. We have been receiving fast answers to any questions we send their way via email.
 - 2. The project manager we were dealing with has left the company for a job with the Edmonton Oilers.
 - a. President of the company assured us that everything will continue as planned.
 - 3. They are a new company and not everything has been as clear as it was when we were dealing with Blue Imp on the previous playground.
 - a. Still waiting on a list of tools required for the install for instance.
 - 4. SD76 has said they will pay for the site prep
 - 5. Troy's brother will help to manage the land prep
- iii. Alexis
 - 1. Concrete is still said to be donated. Will follow up to ensure they are still on board.
- iv. Steph has been working on another grant with Corey to help cover the cost of the pour in place (rubber) surface
- v. PC needs to start recruiting volunteers for the playground install (preference given to people in the trades or experience in this type of install)
 - 1. We need tentative dates to give the volunteers.
- e. Parent Council - Etc.
 - i. School needs new microwaves as 2 are broken
 - ii. Bob found a deal to get them for approximately \$99 (before taxes)
 - iii. Motion to spend up to \$600 on up to 5 microwaves entered by Stephanie Williams
 - 1. Seconded by Alexis Routly
 - 2. All in Favour - Motion Passed
- f. Community Association
 - i. We need liability insurance in order to sell tickets at the Market at Medalta
 - 1. SD76 provided us with an option for insurance but they lumped together PC, CA, construction, theft & Director's insurance all in one

- a. Premiums were outrageously high do the amount of income brought in on a yearly basis by PC & CA
2. Bob Burgess inquired with his own insurance company to see if we could acquire cheaper liability for just markets and one time insurance for accidents during the playground install
 - a. Liability Insurance to cover us at the market (\$2million liability) was \$70/30 day period or \$325/year
 - b. Looking into Director's Liability
 - c. Looking into one time construction insurance to cover us and our volunteers during the playground install
3. Bob also spoke with a contact at SD76 that reassured us that events and activities at the school with staff supervising (like hot lunch for instance) are covered under the school's blanket insurance
4. Motion to spend up to \$500 on liability insurance entered by Stephanie Williams
 - a. Seconded by Lisa Perich
 - b. All in Favour - Motion Passed
5. Bob will follow up with insurance
6. Wilson Wear - Troy Bartman
 - a. We will be sending home a note with students to raise awareness of the Wilson Wear (clothing)
 - b. The products seen so far are great quality
 - c. \$634 has been spent on clothes so far by various people online
 - d. Stephanie suggested we move the link on the Roy Wilson website to a more prominent position (it's currently way at the bottom and easily scrolled past).

Next meeting with be Wednesday November 2nd at 7pm

Meeting adjourned at 7:50pm